

**BOARD OF ARCHITECTURAL REVIEW
MINUTES**

The Board of Architectural Review held its regularly scheduled meeting on Thursday, July 16, 2015, at 4:00p.m. in Council Chambers, Rouss City Hall, 15 North Cameron Street, Winchester, Virginia.

POINTS OF ORDER:

PRESENT: Chairman Rockwood, Vice Chairman Bandyke, Mr. Serafin, Mr. Walker, Ms. Schroth
ABSENT: Ms. Jackson, Ms. Elgin
STAFF: Josh Crump, Erick Moore, Carolyn Barrett
VISITORS: Kyle Hopkins, Martha Shickle, Cheryl Anderson, Ben Butler

APPROVAL OF MINUTES:

Chairman Rockwood called for corrections or additions to the minutes of July 2, 2015. Chairman Rockwood asked for a correction. Mr. Walker moved to approve the minutes as amended. Mr. Bandyke seconded the motion. Voice vote was taken and the motion passed 5-0.

CONSENT AGENDA:

None

NEW BUSINESS:

BAR-15-358 Request of Kyle Hopkins for a Certificate of Appropriateness to build a board fence and plant buffer at 502 Fairmont Avenue.

Mr. Hopkins reviewed his plan for a fence and plant buffer. He recently purchased the home and there is no fence. Due to safety concerns, he decided to add a horse fence that would be designed after a guardrail in the back of the house. Mr. Serafin asked what type of wood would be used and Mr. Hopkins replied it would be painted oak. The fence will be four feet high and eventually include a hedge along the front of the fence. The board members asked questions about the fence in relation to the setbacks. Chairman Rockwood noted there aren't too many fences along that street. Mr. Hopkins said they have had people walk across the yard with their dogs and this would help keep people on the sidewalk and address safety concerns. The board members suggested Mr. Hopkins check with the zoning department for any additional requirements.

*Mr. Serafin made a motion to grant a Certificate of Appropriateness to **BAR-15-358** as submitted. Voice vote was taken and the motion passed 5-0.*

BAR 15-368 Request of Martha Shickle for a Certificate of Appropriateness to re-roof 219 South Kent Street.

Ms. Shickle spoke about her plans to re-roof her house and passed around a sample of cedar shake shingles. The current shingles are in need of replacement. She will not be replacing the portion of roof that is metal.

*Vice Chairman Bandyke made a motion to grant a Certificate of Appropriateness to **BAR-15-368** as submitted. Voice vote was taken and the motion passed 5-0.*

BAR 15-374 Request of Benjamin Butler for a Certificate of Appropriateness to replace windows at 234 Amherst Street.

Mr. Butler presented his plans to replace the wood windows in his home. He said a large amount of heat is lost through the current windows. The representative from Anderson Windows told him the windows he selected are the same as the ones installed in the Byrd house on Tennyson. Nothing is being changed except the windows. The board members asked questions about the window series and if they were wood or vinyl. Mr. Butler said he thought the windows were painted with a vinyl coating as opposed to being clad in vinyl. Mr. Bandyke noted the information sheets for the windows were not specific. The board members discussed the different styles of windows, vinyl cladding versus painted with vinyl coating and simulated divided lights.

*Mr. Walker made a motion to table **BAR-15-374** until the August 6, 2015 meeting. Mr. Serafin seconded the motion. Voice vote was taken and the motion passed 5-0.*

OLD BUSINESS:

None.

DISCUSSION:

Ms. Anderson spoke about what she discovered under the metalwork façade at her store and asked the board for advice as to what steps she should take next. She found wood covering two steel I-beams. The steel holds up the awning. The brickwork is in good shape. The board members suggested painting as one option for the bricks. Mr. Bandyke suggested covering it with something similar or better than what was there. Ms. Anderson was unable to find any archival pictures of what the building used to look like. Mr. Serafin suggested walking over and looking at what was there. The other members agreed.

ADJOURN:

With no further business before the Board, the meeting was adjourned at 4:40pm.